



## LOCAL JOURNALISM INITIATIVE 2023-2024 APPLICATION

With support from the Government of Canada, NEPMCC has allocated resources to subsidize the staffing costs of hiring journalists in an effort to cover and promote underserved communities within Canada. Journalism graduates are encouraged to apply. For more information about the structure of the program, please review the Local Journalism Initiative Guidelines.

Please ensure all required information is provided, and send the application to the NEPMCC office via e-mail to [saras@nepmcc.ca](mailto:saras@nepmcc.ca) , [saras@pathcom.com](mailto:saras@pathcom.com) and copy [maria@nationalethnicpresscouncil.com](mailto:maria@nationalethnicpresscouncil.com).

### Part 1: to be completed by the publisher or Editor-In-Chief

Name of Publication: \_\_\_\_\_

Publisher: \_\_\_\_\_

Address: \_\_\_\_\_

Years of Circulation:----- Copies printed per Issue:-----

Frequency of Publication:----- (daily, weekly, monthly, online etc)

Online publication website: \_\_\_\_\_

**\*For online outlets, you must also provide our office with analytics for the past 12 months.**

Supervisor name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

The NEPMCC may request audited circulation reports for verification.

A predetermined amount will be issued to the outlet depending on the frequency of publication. This position is funded on a part-time basis.

\*Once accepted into the program, the journalist must acknowledge that all LJ articles are funded via the Local Journalism Initiative: **"Reporter Name** is funded by the Government of Canada through the Local Journalism Initiative program". Please acknowledge that you have read and agree to this. Signature of Journalist: \_\_\_\_\_

Description of Local Journalism position and duties: explain how your LJ candidate will perform their duties and what the expectation of your outlet is. Regular work hours are not mandatory, but an office space that is accessible is encouraged. Regular contact, supervision and mentoring are required and our office will be monitoring this.

Please state the full address of the remote local communities you are planning to serve and how many copies will be provided to each of them. Examples include local places of worship, community centres, ethnocultural centres, grocery stores and bakeries. You can attach a separate sheet to this application.

**Part 2: to be completed by the journalist candidate**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

I am a:  Current student or recent graduate  Unemployed journalist

Post-secondary institute: (Please provide a confirmation of enrolment or a certificate of graduation with this application) \_\_\_\_\_

Program/Major: \_\_\_\_\_

Graduation date: \_\_\_\_\_

Briefly outline your reasons for seeking this position. This paragraph should include, but is not limited to, the following: What specific skills do you expect to gain and how can your supervisor best support you in this goal? Do you understand the mission of the Local Journalism Initiative?

<p>Supervisors agree to:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Provide the NEPMCC with copies of all LJI related articles.</li><li><input type="checkbox"/> Compensate at no less than minimum wage (\$15).</li><li><input type="checkbox"/> Authorize the timesheet each month.</li><li><input type="checkbox"/> Provide NEPMCC with an invoice from the publication.</li></ul>	<p>Journalist agree to:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Email monthly timesheets to <a href="mailto:saras@pathcom.com">saras@pathcom.com</a> within one week of the last day of the month.</li></ul>
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<input type="checkbox"/> Outline how the Journalist will receive mentoring and supervision. <input type="checkbox"/> Provide information concerning health and safety standards.  <p style="text-align: center;"><b>Public acknowledgment of Government of Canada financial assistance is a condition of receiving this grant:</b></p> <input type="checkbox"/> <a href="https://www.canada.ca/en/canadian-heritage/services/funding/acknowledgement-financial-support.html">https://www.canada.ca/en/canadian-heritage/services/funding/acknowledgement-financial-support.html</a>	<p>The NEPMCC reserves the right to visit the office of the publication at any time to ensure that the journalist is being used effectively. All articles written under the program are to be submitted to the NEPMCC . The content produced will be made available to media organizations through a Collective Commons license so that Canadians can be better informed.</p>
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The Journalist involved in the program must submit and publish at least three to five articles pertaining to federal, provincial and municipal developments. Copies of these articles must also be forwarded to NEPMCC to be placed on our web sites. The publisher or Editor-In-Chief also confirms that the Journalist will be visiting local communities that they serve and prepare articles about the work and life of the members of the community. The NEPMCC will supply the necessary pre-paid boxes for mail through Canada Post. Necessary equipment for the work of the Journalist will be supplied by the NEPMCC upon request. Every publication associated with the program must contain at least 50 % Canadian editorial content in order to qualify for the program. Articles written under the LJI cannot be placed under a paywall online. They must be accessible to the readership without cost.

Please state full name and sign under the name of your publication

COMPANY NAME OR PUBLICATION: \_\_\_\_\_

FULL Business address of the publication: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Journalist: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

APPLICANT COMPANY NAME \_\_\_\_\_

NAME OF THE SIGNATORY \_\_\_\_\_

LEGAL REPRESENTATIVE OF THE COMPANY: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_